

CO-OPERATIVE HOUSING FEDERATION OF CANADA

POLICY MANUAL

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REPLACING ISSUE OF:

None

CROSS REFERENCE:

None

DATE OF LAST REVIEW:

None

AUTHORITY:

Board of Directors

DUE FOR NEXT REVIEW:

2014

SUBJECT:

Aging in Place Committee

STATUS:

Ad hoc Committee (2010 – 2012)

SOURCE OF AUTHORITY:

Board of Directors

COMPOSITION:

The committee is comprised of five (5) persons drawn from CHF Canada's membership. Each committee member must be a member, director or employee of a CHF Canada member. An attempt will be made to ensure that there is regional diversity within the membership of the committee.

APPOINTMENT OF MEMBERS:

Committee members will be appointed by the board. The term of each appointment will be two years. The Board of Directors will appoint new members of the committee if vacancies occur.

CHAIRPERSON:

Each year, the members of the committee will appoint a chairperson at their first meeting of the year.

QUORUM:

Three (3) members of the committee will constitute a quorum for meetings.

FUNCTION:

The role of the committee is to guide CHF Canada's workplan on aging in place within the framework of the values and principles of co-operation including

- developing a unified picture of seniors' issues in housing co-ops

- promoting to all levels of government the need to maintain the capacity of housing co-ops to continue to offer low-cost housing to low-income members including seniors when operating agreements end
- developing tools that will assist new housing co-op design using the principles of universal design or visitability
- creating guidelines and information for housing co-ops to use to adapt to the changing needs of their members as they age in place, drawing on appropriate existing resources and networking with advocacy groups inside and outside CHF Canada
- gathering and promoting information on community support and referrals services for seniors so they can remain in their co-op homes
- documenting best practices on aging in place.

DUTIES AND RESPONSIBILITIES:

The Committee will:

1. guide the development and implementation of CHF Canada's workplan on aging in place, as established in CHF Canada's annual operating plan and budget.
2. meet three times per year, or as required, via conference call to plan, review and evaluate the activities of the committee.
3. provide the Board of Directors and membership with an annual activity report.